

MINUTES OF MEETING
REUNION WEST
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Reunion West Community Development District was held Thursday, November 8, 2018 at 12:47 p.m. at the Heritage Crossing Community Center, 7715 Heritage Crossing Way, Reunion, Florida.

Present and constituting a quorum were:

John Chiste	Chairman by telephone
Mark Greenstein	Vice Chairman
Deborah Musser	Assistant Secretary
Carlton Grant	Assistant Secretary

Also present were:

George Flint	District Manager
Andrew d'Adesky	District Counsel
Steve Boyd	District Engineer
Alan Scheerer	Operations Manager
Daniel Baker	ACP Communities

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order at 12:47 p.m.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Administration of Oaths of Office to Newly Elected Board Members

Mr. Flint: Just prior to this meeting we held a Landowners' Election and Mr. Greenstein, Mr. Grant and Mr. Burman were elected.

Mr. Flint being a Notary Public of the State of Florida administered the Oaths of Office to Mr. Greenstein and Mr. Grant.

B. Consideration of Resolution 2019-01 Canvassing and Certifying the Results of the Landowners' Election

Mr. Flint: Resolution 2019-01 canvasses and certifies the results of the Landowners' election. We will fill in the resolution with the following: Mr. Greenstein 640 votes, Mr. Grant 361 votes and Mr. Burman 361 votes. The landowner casting the votes for Mr. Burman indicated that he would serve a two-year term of office.

On MOTION by Mr. Greenstein seconded by Mr. Chiste with all in favor Resolution 2019-01 was approved.

C. Consideration of Resolution 2019-02 Electing Officers

Mr. Flint: The statutes require that any time you have an election you consider officers and we provided Resolution 2019-02 that provides for a Chairman, Vice Chairman, Secretary, Treasurer, Assistant Treasurer and Assistant Secretaries. We can handle each office individually or if a Member of the Board wants to propose a slate of officers, we can handle it that was as well. Currently Mr. Chiste is the Chair, Mr. Greenstein is Vice Chair, Ms. Simmons is an Assistant Secretary, I am Secretary and the District Accountant Ariel Lovera is Treasurer.

On MOTION by Mr. Greenstein seconded by Ms. Musser with all in favor Resolution 2019-02 reflecting the following officers was approved: John Chiste Chairman, Mark Greenstein Vice Chairman, George Flint Secretary, Ariel Lovera Treasurer, Carlton Grant, David Burman and Deborah Musser Assistant Secretaries.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the September 13, 2018 Meeting

On MOTION by Mr. Greenstein seconded by Ms. Musser with all in favor the minutes of the September 13, 2018 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Agreement with Applied Aquatic Management, Inc. to Provide Aquatic Pond Maintenance Services

Mr. Flint: The District has one pond that we are responsible for and the fee is \$132 per month for an annual cost of \$1,584. Applied Aquatic is the existing contractor and we recommend continuing with them for these services.

On MOTION by Mr. Greenstein seconded by Mr. Chiste with all in favor the agreement with Applied Aquatic Management, Inc. was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. d’Adesky: We just received word from the County that the expansion we have been proceeding with that was filed with the County will probably be placed on the January agenda. We have gotten all items necessary to them, that is the petition; they have a required interlocal agreement as well as the proposed form of adoption ordinance. We have given them all they need, they just have a lot of backup in terms of their reviews. We anticipate the first meeting in January for the expansion to be approved by the County then we would proceed with a bond issuance following that. At that time we will also have to proceed with the assessment proceedings.

Mr. Greenstein: Just for clarification that is the property adjacent to the existing Reunion West formerly known as the ridge property, just east of 429 and north of I-4.

Mr. d’Adesky: Correct. We will be working with the developer regarding certain conveyances, we know that certain tracts are complete and we are going through the plats and maps to make sure that we are receiving everything that we need to be receiving in terms of conveyance of open space tracts, stormwater tracts, drainage tracts that might need to come to the District. Once we verify that we have received everything in certain assessment areas we can actually close out those bond series and certify those as complete, which helps the District insofar as we get everything we need, it helps the developer insofar as they are off the hook for their completion obligations.

B. Engineer

Mr. Boyd: The signal is done but we don’t yet have a punch list from the County. We received a request for final payment from the contractor and I recommend we withhold some retainage from that.

C. Manager

i. Action Items List

Mr. Flint: The only two items on the action items list is the signalization and we have installation of neighborhood monuments.

Mr. Scheerer: Previous to last month’s meeting myself and Mr. Greenstein met, reviewed all the locations, the monuments are being drawn up as we speak. Friday myself and Mr. Greenstein and the architect are going to meet and lay everything out and we will be calling for locates and try to get ahead of the actual installation of the monuments. I’m still being told they hope everything will be in by Christmas.

ii. Approval of Check Register

On MOTION by Mr. Greenstein seconded by Ms. Musser with all in favor the check registers were approved.

iii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

iv. Status of Direct Bill Assessments

A copy of the status of direct bill assessments was included in the agenda package.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Next Meeting Date

Mr. Flint: The next meeting is the second Thursday in December.

On MOTION by Mr. Greenstein seconded by Ms. Musser with all in favor the meeting adjourned at 1:00 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman